

Application form

Name:

Address

Telephone:

Email:

Gender: (for monitoring purposes only)

Ethnic background: (for monitoring purposes only)

Educational background

Degree subject

Degree classification

University

Driving

Do you have a driving licence? Yes/No

Are you prepared to drive to visit clients as part of the work? Yes/No

If the office is relocated in a village, are you able to drive to work? Yes/No

Web experience

Please describe any web writing skills/experience you have:

Computer Skills

Please list Microsoft Office computer packages you are familiar with (Word, Excel, Outlook etc)

Managing Data

Have you experience with Excel? Yes/No

Have you managed any databases? Yes/No

Are you familiar with creating charts and data analysis? Yes/No

Please comment

Please list any other skills involving manipulating data that you have.

Organisational skills/Event management

Please describe any direct experience of running an event/campaign/publication/website that illustrates your organisational and creative skills.

Writing/Editing

Please include any details of writing, editing, publishing skills/experience you have:

Marketing experience/market research/social research

Please include any skills, experience or interests that showcase your interest or experience in these areas.

Higher Education

Our work involves advising and researching the higher education sector. Do you have any direct work experience, or interest in higher education?

Please return this application form by email to l.simpson@theknowledgepartnership.com, with a cover letter, and CV detailing more fully your work experience and qualifications